

BOARD OF CIVIL AUTHORITY MEETING
Held on August 18, 2025

The Board of Civil Authority (BCA) meeting was called to order by Board Chair Carol Dawes at 6:01 p.m. in Council Chambers of City Hall, Barre, Vermont. Board Members present: Sarah Helman (JP), Sonya Spaulding (Councilor/JP), Chrysta Murray (JP), Cheryl Metivier (Clerk), Rosemary Averill (JP), Teddy Waszazak (JP/State Representative), Tom Kelly (JP) (remote), Sharon Toborg (JP)(remote).

2). Approval of the following minutes:

- May 8, 2025

Motion to approve the meeting minutes moved Sarah Helman (JP), seconded by Chrysta Murray (JP) approved.

3. Review list of voters to be challenged. Authorize Clerk to send out challenge letters.

Attendees offered additional names for the challenge list, brought duplicate names to the attention of the Clerk for verification and possible merging.

The motion to approve the Clerk to send challenge letters to those listed was moved by Sarah Helman (JP), seconded by Rosemary Averill (JP), approved.

4. Any other items – future meetings will be scheduled to review the election procedures.

5. Recess until the next meeting.

Motion to adjourn the August 18th, 2025 BCA meeting was moved by Sarah Helman (JP), seconded by Teddy Waszazak (JP), approved.

The meeting adjourned at 6:25pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board